

Financial Proposal - Selection of Travel Agency

S.No	Description	Weightage (*)	Place where required	Per sector/Per person/Per Airline (In Rs.)	Per person same Airline - Round Trip (In Rs.) (*)	Per person Different Airline - Round Trip (In Rs.)	Remarks, If Any
1	Air Ticket – Domestic	75%	For all CARE India Operational locations				
2	Air Ticket – International	5%	For all CARE India Operational locations				
3	Cancellation Charges - Airline	5%	For all CARE India Operational locations				If Actual, please mention Actual and NO CHARGES from Travel Agent Specific
S.No	Description	Weightage (*)	Place where required	Per sector/Per person/Per Train (In Rs.)	Per person same Train - Round Trip (In Rs.) (*)	Per person Different Train - Round Trip (In Rs.)	Remarks, If Any
1	Train Ticket	5%	For all CARE India Operational locations				
2	Cancellation Charges - Train	N/A	For all CARE India Operational locations				If Actual, please mention Actual and NO CHARGES from Travel Agent Specific
S.No	Description	Weightage (*)	Place where required	Per person - PAN INDIA Location (In Rs.) (*)	Courier Chagrres, If applicable (Rs.)		Remarks, If Any
1	Visa Processing Services	5%	For all CARE India Operational locations				If Location wise cost is different then please metnioned location and share cost accordingly
2	Passport Facilitation Services	5%	For all CARE India Operational locations				
S.No	Description		Place where required	Per Cab/Hotel - PAN INDIA Location (In Rs.)			Remarks, If Any
1	Fee for other services - Cab Booking		For all CARE India Operational locations				
2	Fee for other services - Cab Cancellation		For all CARE India Operational locations				If Actual, please mention Actual and NO CHARGES from Travel Agent Specific
3	Fee for other services - Hotel Booking		For all CARE India Operational locations				
4	Fee for other services - Hotel Cancellation		For all CARE India Operational locations				If Actual, please mention Actual and NO CHARGES from Travel Agent Specific
5	Fee for other services - Hotel and Cab both Booking		For all CARE India Operational locations				
6	Fee for other services - Hotel and Cab both Cacellation		For all CARE India Operational locations				If Actual, please mention Actual and NO CHARGES from Travel Agent Specific
S.No	Description						Remarks, If Any

2	Taxes		Please mention GST for International Flights and Domestic Flights separately. Please mention GST applicable on service fee (All GST figures must be in number and as per GoI norm)				
3	Payment Terms						
4	Special Terms/Conditions, if any						
5	Free/Bonus services offered, if any						

Authorized Signatory with Rubber Stamp